



Region of Waterloo Arts Fund

Minutes

Thursday, June 16, 2016

1:10 p.m.

Room 218

Regional Administration Building

150 Frederick Street, Kitchener, Ontario

Present were: Chair M. Scott, E. Bolton, S. Clevely*, B. A. Keller, R. Nixon, K. Seiling*, K. Sheehy and A. Thomas

Members Absent: P. Mulloy, K. Redman and J. Wichers

Also Present: L. Legate

Declarations of Pecuniary Interest Under “The Conflict of Interest Policy of The Region of Waterloo Arts Fund”

None declared.

Declarations related specifically to the grant applications were made prior to the review of the Stage 2 applications.

Approval of Minutes

Open Session – April 7, 2016

Moved by R. Nixon

Seconded by A. Thomas

That the Region of Waterloo Arts Fund approve the open session minutes of the meeting held on April 7, 2016.

Carried

Closed Session – April 7, 2016

Moved by S. Clevely

Seconded by A. Thomas

That the Region of Waterloo Arts Fund approve the closed session minutes of the meeting held on April 7, 2016.

Carried

Business Arising From the Minutes

a) Grant Agreement Revisions

M. Scott summarized the revisions made after the board's review and discussion at the April meeting. Liam Legate, Solicitor, Legal Services, referred to the additional text related to compliance of all laws; this will become clause 18 in the Agreement.

S. Natolochny noted which text in clause 3 will be deleted and advised that two (2) additional versions will be created for non-profits/unincorporated and incorporated organizations to accommodate the unique signing blocks.

In response to a board question about the protocol for non-compliance with any of the Agreement clauses/conditions, the board discussed the options and precedents. They agreed that any such situation would be reviewed on a case-by-case basis and resolved per approved policy or based on a review of the circumstances; any actions would require approval by the board.

Moved by B. A. Keller

Seconded by E. Bolton

That the Region of Waterloo Arts Fund approve the new Grant Agreement as presented, effective immediately.

Carried

b) 15 / 150 Update

M. Scott thanked the board for taking on this special one-time initiative and noted that all information about the 15 / 150 grant is now available on the website. There hasn't been any media or applicant inquiries to date.

She stated that the 15 / 150 Task Force members met and established the foundation for celebrating the 15th anniversary of the Arts Fund. The suggestion was made at that meeting to establish a Facebook page to promote the 15 / 150 grant and/or for more permanent use but the members were made aware that the maintenance of a Facebook

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page would require a volunteer since support staff don't have the capacity to be involved in maintaining the page.

The board discussed the merits of the proposed Facebook page. It was agreed that social media plays an important role in community engagement but members expressed concerns with monitoring the page and control over posts left by others. Suggestions were made to set-up the page strictly as a broadcast tool or just to promote the 15 /150 grant. There was discussion about the technical elements of social media communication. The board agreed that Facebook has the potential for community building and positivity. M. Scott suggested that board members with their own Facebook pages could post a link to the Arts Fund home page to promote the Arts Fund in general.

B. A. Keller provided an update about the proposed 15 / 150 event to celebrate the 15th anniversary of the Arts Fund, including the logistics of hosting a volunteer reception. She's made some initial inquiries for a venue with a tentative date in early-May 2017. M. Scott suggested that a budget be set and that the board discuss the proposal for the event in more detail at the September meeting. The board had some discussion about the invitation list and it was agreed to limit this due to budget considerations.

c) Website Content Management System (CMS)

S. Natolochny gave an overview of her inquiry with REM Web Solutions, noting the benefits of contracting with the local company and the concerns with the status quo. The estimate provided for a one-time website re-design and uploading fee is approximately \$5000, as well as the monthly web-hosting and 24/7 technical support fee; a discount has been given due to the non-profit status of the Arts Fund.

The board commented on the reasonable fees and the available add-on options as the website needs evolve (i.e. online applications). There was general agreement to investigate the proposal further. M. Scott advised that there is an opportunity for a REM demonstration for any interested board members and staff. The issue would then come back to the September meeting for further discussion and a decision. Staff will send out a poll to determine best date and time for the demonstration.

Moved by S. Clevely

Seconded by R. Nixon

That the Region of Waterloo Arts Fund direct members of the Communications Committee and staff to pursue a demonstration by REM Web Solutions to learn more about the services and options related to a website Content Management System and report back to the Board at a future meeting.

Carried

Correspondence

a) Brad Levia (F14-54), Re: Request for Project Extension

The Board discussed the request received and directed staff to send written notification of the Board's decision.

Moved by B. A. Keller

Seconded by S. Clevely

That the Region of Waterloo Arts Fund approve the requests for a project extension for Brad Levia and the Ever Lovin' Jug Band's project, The Snish: Album & Single (F14-54), until July 31, 2016, at which time a Final Report will be due.

Carried

b) Julia Narveson (F14-53), Re: Request for Project Extension

The Board discussed the request received and directed staff to send written notification of the Board's decision.

Moved by B. A. Keller

Seconded by K. Sheehy

That the Region of Waterloo Arts Fund approve the requests for a project extension for Julia Narveson's project, Animated Music Video for New Single by Ever-Lovin' Jug Band (F14-53), until July 31, 2016, at which time a Final Report will be due.

Carried

New Business

Review of Spring 2016 Stage 2 Applications

Declarations of Pecuniary Interest Under The Conflict of Interest Policy of The Region of Waterloo Arts Fund – Specific to Grant Applications

The following declarations of pecuniary interest, related to applications, were made by the Board members in Open Session:

Application ID	Board Member	Reason:
S16-64	A. Thomas	The applicant is her instructor.
S16-57	A. Thomas	She's working with the artists/applicants.

S16-32	A. Thomas	She works with the artists/applicants.
S16-83	E. Bolton	His business would benefit if the project received a grant.

Each Board member excused themselves from the meeting room during the review discussion of these grant applications.

Closed Session

Moved by E. Bolton

Seconded by S. Clevely

That a closed meeting of the Region of Waterloo Arts Fund be held on Thursday, June 16, 2016 at approximately 2:03 p.m. in Room 218, for the purpose of considering the following subject matters:

- a) personal matters about identifiable individuals related to current applications
- b) personal matters about identifiable individuals related to final reports

Carried

The meeting recessed at 2:03 p.m. prior to the review of the applications; the meeting reconvened at 2:07 p.m.

* K. Seiling left the meeting at 2:50 p.m.

The meeting recessed at 3:45 p.m. and reconvened at 3:49 p.m.

* S. Clevely left the meeting at 5:20 p.m.

Motion to Reconvene Into Open Session

Moved by A. Thomas

Seconded by E. Bolton

That the Region of Waterloo Arts Fund reconvene into Open Session at 5:58 p.m.

Carried

Moved by K. Sheehy

Seconded by R. Nixon

That the following Spring 2016 Stage 2 applications receive Arts Fund grants, as follows:

ID#	First	Last	Organization	Amount
S16-12	Dwight	Storring		\$10,000
S16-40	Nelson	Dunk	Archer Avenue	\$7,500
S16-10	Eric	Van Giessen	Pomegranate Mural Collective	\$5,000
S16-23	Carl	Hiebert	Sentient Community	\$12,000
S16-53	Amanda	Rhodenizer		\$2,500
S16-55	Eric	Rumble	Night/Shift Placehacking Festival	\$7,500
S16-01	April	Bulmer		\$2,500
S16-06	Steve	Hagedorn	Windjammers	\$10,000
S16-09	Bill	Roberts	Cambridge Symphony Orchestra	\$8,000
S16-17	Magdalena	Tomsinska		\$1,250
S16-20	Mary Margaret	Smith	Menno Singers	\$15,000
S16-27	Sam	Varteniuk	J.M. Drama Alumni, o/a The Registry Theatre	\$5,500
S16-33	Owen	Bloomfield	Flow	\$12,000
S16-52	Peter	Hatch		\$8,000
S16-73	Karen	MacLeod		\$4000
S16-11	Nada	Humsi	Kitchener-Waterloo Arab Canadian Theatre	\$6,000
S16-60	Sunil Thomas	Kuruvilla		\$7,000
S16-38	Allan K.	Sapp	The Nickel Mines Collective	\$4,000
			Total Granted	\$127,750

Carried

The following applications did not receive Board approval for an Arts Fund grant:

ID#	First	Last	Organization	Amount
S16-57	Pam	Patel	The Multicultural Theatre Space (MT Space)	\$4,000
S16-41	Duncan	Finnigan		\$10,000
S16-43	Jennifer	Lloyd		\$7,000
S16-59	Erica	Robinson		\$15,000
S16-67	Katie Jane	Parkes		\$5,000
S16-64	Julian	van Mossel-Forrester		\$5,500
S16-80	Klaus Gunther	Engel		\$4,500
S16-85	Hannah	Yoon		\$3,500
S16-42	Jane	Orend		\$1,200
S16-39	Amanda	Kind		\$2,500
S16-49	Giselle	Sanderson		\$6,000
S16-84	Elsa	Jayne		\$4,000
S16-25	Earl	McCluskie	Chestnut Hall Camerata & Grand Philharmonic Choir	\$7,000
S16-32	Nathalie	Bouchard	Association des francophones de Kitchener-Waterloo	\$6,000
S16-83	Rufus	John	Music is my Weapon	\$7,000
S16-29	Camilla	Bouchet		\$8,000
				\$108,450

Other Business

a) Final Reports Review Update

M. Scott stated that there are no files with significant outstanding issues. The Committee will be meeting at the end of June to review Final Reports submitted since the last meeting held in March.

b) Invitations to Granted Project Events

S. Natolochny reminded the board of an invitation received from James Barr for June 17th. No members were available to attend; regrets will be sent by staff.

c) Local Recognition

M. Scott advised that P. Mulloy has been nominated for the Arts Awards Waterloo Region literary award.

d) Open House Reminder

M. Scott reminded the board that the next Arts Fund Open House is planned for August 9th. Staff will send a reminder email to all members.

e) Mail Folder

The mail folder was shared with the members and contained the following items:

- program from Waterloo Concert Band performance, May 1, 2016 (S15-22)
- Spring 2016 issue of rare's newsletter, featuring an article about Meg Harder, Visual Artist-in-Residence (S15-21)

Next Meeting – September 8, 2016

Annual General Meeting at 3:00 p.m. followed by a Regular Meeting

Adjourn

Moved by A. Thomas

Seconded by R. Nixon

That the meeting adjourn at 6:00 p.m.

Carried

Board Chair, M. Scott

Corporate Clerk, S. Natolochny