



## **Region of Waterloo Arts Fund Minutes**

Thursday, October 2, 2014

3:11 p.m.

Room 218

Regional Administration Building

150 Frederick Street, Kitchener, Ontario

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Present were: Chair M. Scott, I. Cisterna\*, M. de Groot, S. Gruetzmacher, P. Mulloy, P. Pulford\*, K. Seiling\* and A. Thomas

Members Absent: S. Clevely and J. Haalboom

### **Declarations of Pecuniary Interest Under The Conflict of Interest Policy of The Region of Waterloo Arts Fund**

None declared; declarations related specifically to the grant applications were made prior to the review of the Stage 1 applications.

### **Approval of Minutes**

Open Session – September 11, 2014

Moved by P. Pulford

Seconded by P. Mulloy

That the Region of Waterloo Arts Fund approve the open session minutes of the meeting held on September 11, 2014.

Carried

### **Business Arising From the Minutes**

M. Scott noted that the 2015 promotional postcard will have a different background colour to distinguish it from last year's postcard. She directed the members to review the 2014 distribution listing and indicate any revisions and additions required for the distribution in 2015.

**Correspondence**

- a) Kathleen Cleland Moyer, Backyard Theatre, Re: Request for Extension (F13-20)

The Board discussed the request and directed staff to send written notification of the Board's decision.

Moved by A. Thomas

Seconded by P. Pulford

That the Region of Waterloo Arts Fund approve the request for a project extension for Kathleen Cleland Moyer, Backyard Theatre, project (F13-20), until October 31, 2015, at which time a Final Report will be due.

Carried

- b) Julie Thompson, Community Justice Initiatives, Re: Request for Extension (F13-39)

The Board discussed the request and directed staff to send written notification of the Board's decision.

Moved by S. Gruetzmacher

Seconded by P. Mulloy

That the Region of Waterloo Arts Fund approve the request for a project extension for Julie Thompson, Community Justice Initiatives, project (F13-39), until July 31, 2015, at which time a Final Report will be due.

Carried

**New Business**

- a) Disposition of Project Surplus – Review/Discussion of Policy

M. Scott provided an overview of the details related to the file for Lorie Crewe, S13-06, who realized a surplus in her project and included a reimbursement cheque with her Final Report submission. M. Scott proposed that the Board accept the reimbursement and not pay the 2<sup>nd</sup> installment, in light of the surplus. She gave a summary of the Arts Fund policy on unspent grant funds, noting that there is no precedent. The Board agreed to the proposal noting that the reimbursement and the unspent grant funds will be used for future approved projects.

Moved by S. Gruetzmacher

Seconded by P. Mulloy

That the Region of Waterloo Arts Fund, in compliance with the policy regarding the disposition of unspent grant funds, accept the voluntary reimbursement of funds from Lori Crewe for her project, S13-06, Mindsounds;

And that the second installment of the grant not be issued.

Carried

b) Technical Review of Fall 2014, Stage 1 Applications

M. Scott reviewed the technical review criteria for stage 1 and clarified the distinctions between those and the guidelines prepared for the Peer Assessment Panel (PAP) members to evaluate stage 2 applications. The Board discussed the various elements of the technical criteria and agreed that while the criteria require a comprehensive review and revision, they will remain in place for all 2014 grant applications.

The following declarations of pecuniary interest related to grant applications were made by members, as follows:

<u>Application ID:</u>	<u>Board member:</u>	<u>Reason:</u>
F14-05	P. Pulford	He has a direct conflict; his wife is the applicant.
F14-29	A. Thomas	She has an indirect conflict; she may be involved in the project.

Members with direct declarations left the meeting prior to the Closed Session, during which the Stage 1 applications were reviewed. Members with indirect conflicts left the meeting room during the discussion about the noted application.

\* P. Pulford left the meeting at 3:42 p.m.

**Motion to Go Into Closed Session**

Due to the nature of the discussion related to personal matters about identifiable individuals, the Board moved into Closed Session.

Moved by S. Gruetzmacher

Seconded by P. Mulloy

That a closed meeting of the Region of Waterloo Arts Fund be held on Thursday, October 2, 2014 at approximately 3:42 p.m. in Room 218, for the purpose of considering the following subject matters:

- a) personal matters about identifiable individuals related to current applications

Carried

\* K. Seiling left the meeting at 4:06 p.m.

\* I. Cisterna joined the meeting at 4:13 p.m.

### **Motion to Reconvene Into Open Session**

Moved by S. Gruetzmacher

Seconded by M. de Groot

That the Region of Waterloo Arts Fund reconvene into Open Session at 6:50 p.m.

Carried

Moved by M. de Groot

Seconded by P. Mulloy

That the following Fall 2014, Stage 1 applications proceed to Stage 2 review, as follows:

<b>ID#</b>	<b>First</b>	<b>Last</b>	<b>Organization</b>	<b>Amount</b>
F14-04	Heather	Majaury	Kaleidoscope Collective	\$10,000
F14-08	Rufus	John	Urban X Entertainment	\$7,200
F14-11	Anna	Ronai		\$8,000
F14-13	Stephanie	Sokolowski		\$8,000
F14-14	Alison	Feuerwerker	Waterloo Chamber Players	\$4,000
F14-17	Debra	Lacoste	Kitchener-Waterloo Chamber Orchestra	\$11,545
F14-23	Heather	Franklin	Button Factory Arts	\$6,500
F14-33	Terre	Chartrand	Samarian Woman 28 Collective	\$5,000
F14-42	Bryn	Ossington	At the Root Festival	\$6,000
F14-06	Danny	Bailey		\$4,000
F14-09	Joshua	Chislett		\$4,000
F14-15	Camilla	Bouchet		\$5,000
F14-18	Lyndon	Horsfall	Dragongem Productions	\$12,000
F14-30	Oluwatobi	Ajibolade		\$3,000
F14-31	Elsa Jayne	Ruck		\$5,000
F14-32	Ken	Ogasawara	Rosco Films	\$12,000
F14-35	Nathan	Stretch	Bass Lions	\$5,500
F14-43	Amy	Rola		\$6,000
F14-51	Brad	Schinkel	PUUR Media	\$5,000
F14-53	Julia	Narveson		\$2,000
F14-01	Tim	Moher	TMJAZZ	\$15,000

F14-12	Jacques	Levesque		\$5,000
F14-19	Courtney	Elliott	That Awful Rhythm	\$6,750
F14-20	Susan	Coolen		\$12,000
F14-25	Laura	Dyck	Quiet in the Land	\$3,000
F14-26	Amy Kathleen	Williams	Daisy Chain	\$2,500
F14-28	Mike	Elliott		\$4,000
F14-34	Johanna	Pavia	SoulDrive	\$8,000
F14-36	Roberto	Angelis	The Ontario Poetry Society (TOPS)	\$7,500
F14-37	Steve	Breen		\$6,000
F14-40	Tim	Louis		\$10,000
F14-41	Richard	Garvey		\$5,000
F14-46	Dave Rozell	Soehner		\$5,000
F14-50	Tyler	Stoddart	Love Banshee	\$3,500
F14-54	Brad	Levia	Ever Lovin' Jug Band	\$8,000
F14-55	Amanuel	Negussie		\$7,800
F14-03	Jessica	Anderson		\$12,500
F14-05	Anne-Marie	Donovan		\$12,000
F14-10	Ashot	Ariyan		\$10,000
F14-21	Nada	Humsi	Kitchener-Waterloo Arab Canadian Theatre (KW-ACT)	\$10,000
F14-24	Suzanne	Church		\$1,500
F14-29	Drew	Madison	Inter Arts Matrix	\$15,000
F14-49	Erin	Bow		\$6,000
F14-52	Carin	Lowerison	green light arts	\$5,000
F14-22	Bill	Roberts	Cambridge Symphony Orchestra	\$7,500
F14-45	Sarah	Granskou		\$4,500
			<b>Total Amount Requested</b>	<b>\$322,795</b>

Carried

The following applications did not receive Board approval to proceed to the Stage 2 review:

ID#	First	Last	Organization	Amount
F14-27	Kate	Pearce	YMCA of Cambridge	\$7,100
F14-39	Robbie	Hancock		\$12,500
F14-48	Lawrence	McNaught	Our World Festival of Music	\$5,000
F14-02	Lauren	Milner		\$4,000
F14-38	Robbie	Hancock		\$10,000
F14-44	Ed	Schleimer		\$20,000
F14-47	Rebecca	Steiner	Theatre of the Beat	\$7,000

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F14-07	Paul	Knowles	New Hamburg Live!	\$15,000
F14-16	Sheila	McMath	Canadian Clay & Glass Gallery	\$8,000
			Total	\$88,600

**Next Meeting – December 4, 2014** (Review/Approval of Recommendations from Peer Assessment Panel for Fall 2014 Grants)

**Adjourn**

The meeting adjourned at 6:50 p.m.

**Board Chair, M. Scott**

**Corporate Clerk, S. Natolochny**