



Region of Waterloo Arts Fund

Minutes

Thursday, April 7, 2016

1:08 p.m.

Room 218

Regional Administration Building

150 Frederick Street, Kitchener, Ontario

Present were: Chair M. Scott, S. Clevely, R. Nixon*, K. Redman, A. Thomas and J. Wichers

Members Absent: E. Bolton, B. A. Keller, P. Mulloy, K. Seiling and K. Sheehy

Also Present: L. Legate

The meeting was called to order without quorum.

Declarations of Pecuniary Interest Under “The Conflict of Interest Policy of The Region of Waterloo Arts Fund”

None declared.

Declarations related specifically to the grant applications were made prior to the review of the Stage 1 applications.

Approval of Minutes

Open Session – January 21, 2016

Moved by K. Redman

Seconded by J. Wichers

That the Region of Waterloo Arts Fund approve the open session minutes of the meeting held on January 21, 2016.

Carried, when quorum was achieved.

2105164

M. Scott advised the board that an additional Correspondence item was received after the agenda was finalized. A Request for Project Change has been received from Viktorija Kovac for her project, Workshop – King Lear (F15-44); this item will be reviewed under Correspondence.

*R. Nixon joined the meeting at 1:10 p.m. and quorum was achieved; any previously moved motions were carried at this time.

Business Arising From the Minutes

a) Grant Agreement Revisions

M. Scott provided introductory remarks, advising that she has been working with staff since last summer to revise the current Grant Agreement. She suggested that the board discuss the merits of the new Agreement, delegate the task of final revisions to the Communications Committee and bring back a final version for approval at the June 16, 2016 board meeting. She also suggested that the website FAQs be reviewed and revised to align with the new Agreement. S. Natolochny advised that three (3) separate Agreements will be created for Individuals, Groups/Collectives and Non-Profit Organizations.

Liam Legate, Legal Services, outlined the revisions made to the current Grant Agreement, specifically the formatting changes, and including:

- (2.) the term of the Agreement
- (5.) allowable expenses
- (8.) clarification of indemnity
- (9.) insurance requirement
- (14.) acknowledgement of information contained in the Application Guidelines
- (19.) legal advice option

He responded to questions regarding improper expenses, insurance to cover project risks, and the issue of age of majority of applicants. There was agreement among those present that any further discussion about establishing a policy about whether or not to accept applications from individuals under the age of 18 years will take place at a future board meeting.

Members also agreed that there should be a reference in the Agreement about human ethical issues; L. Legate said that this could be added to clause 17, noting that the grant recipient will abide by all provincial and federal laws.

In response to a member's suggestion that wording also be included about the Arts Fund grant being contingent on the confirmation of other funds to complete the project, it was agreed that where this has been an issue, a condition has been placed on grants on a case-by-case basis. L. Legate offered to draft some wording that could be used and inserted into the Agreement, as required.

Moved by S. Clevely

Seconded by K. Redman

That the Region of Waterloo Arts Fund delegate the task of making additional revisions to the new Grant Agreement to the members of the Communications Committee and that a revised version will be brought forward for approval at the June 16, 2016 board meeting.

Carried

b) Muge Aleifendioglu (S15-34), Re: Project Status Update

L. Legate and S. Natolochny advised that staff received notification that Ms. Aleifendioglu has filed a Consumer Proposal and included the Arts Fund as a creditor, in the amount of \$3,600. Regional staff in Legal Services and Finance are assisting with the process and have completed the required forms. Any updates will be provided to the board as they become available.

c) 15/150 – Update and Approval

M. Scott summarized the protocol and the eleven (11) conditions for the 15/150 grant. She stated that a special 15/150 logo will be designed for use in 2017. She noted that there will be a separate webpage and corresponding FAQs for this initiative, as well as a press release issued.

Moved by J. Wichers

Seconded by A. Thomas

That the Region of Waterloo Arts Fund approve the 15/150 Grant Protocol and Application form, as presented.

Carried

d) Website Content Management – Update

S. Natolochny advised that she's spoken with Regional Information Technology (IT) staff and is expecting to hear back on suggested options for improving the content management of the current Arts Fund website.

Correspondence

a) Janice Lee and the Free Radicals (S14-50), Re: Requests for Project Extension

The Board discussed the requests received and directed staff to send written notification of the Board's decision. The board agreed to advise J. Lee that this is the last extension that will be approved for this project.

Moved by S. Clevely

Seconded by K. Redman

That the Region of Waterloo Arts Fund approve the requests for a project extension for Janice Lee and the Free Radicals' project, Dance Music Video: How do we fall (S14-50), until April 30, 2016, at which time a Final Report will be due;

And that this approval for an extension be the final extension for this project.

Carried

b) Rufus John (S15-72), Re: Request for Project Extension

The Board discussed the request and directed staff to send written notification of the Board's decision.

Moved by K. Redman

Seconded by A. Thomas

That the Region of Waterloo Arts Fund approve the request for a project extension for Rufus John's project, Gone But Not Forgotten (S15-72), until October 30, 2016, at which time a Final Report will be due.

Carried

c) Heather Franklin, Button Factory Arts (F15-58), Re: Request for Project Extension

The Board discussed the request and directed staff to send written notification of the Board's decision.

Moved by R. Nixon

Seconded by J. Wichers

That the Region of Waterloo Arts Fund approve the request for a project extension for Button Factory Arts' project, Art That Moves You (F15-58), until April 30, 2017, at which time a Final Report will be due.

Carried

d) Michael Ambedian, Tri-City Stopgap (S15-40), Re: Request for Extension

The Board discussed the request and directed staff to send written notification of the Board's decision.

Moved by S. Clevely

Seconded by R. Nixon

2105164

That the Region of Waterloo Arts Fund approve the request for a project extension for Tri-City Stopgap's project, Pop-Up Exhibition II (S15-40), until January 31, 2017, at which time a Final Report will be due.

Carried

e) Viktorija Kovac (F15-44), Re: Request for Project Changes

A copy of the written request was emailed to the members in advance of the meeting. The Board discussed the request and directed staff to send written notification of the Board's decision. The board agreed to releasing 50% of the approved grant amount; they asked that the correspondence also include the direction to keep the board updated on the progress of the project.

Moved by S. Clevely

Seconded by A. Thomas

That the Region of Waterloo Arts Fund approve the proposed project changes for Viktorija Kovac's project, Workshop – King Lear (F15-44), as presented in her correspondence dated April 6, 2016;

And that staff be directed to release 50% of the approved grant amount upon receipt of the revised signed Grant Agreement.

Carried

New Business

a) Third Party Enquiry – Status Update

M. Scott provided the board with an update about the enquiry made by William Muir regarding the grant received by Amy Rola (F14-43). It was agreed that no further action is required at this time.

The board recessed at 2:15 p.m. and reconvened at 2:20 p.m.

b) Technical Review of Spring 2016 Stage 1 Applications

Declarations of Pecuniary Interest Under The Conflict of Interest Policy of The Region of Waterloo Arts Fund – Specific to Grant Applications

The following declarations of pecuniary interest, related to applications, were made by the Board members in Open Session:

Application ID	Board Member	Reason:
S16-37	M. Scott	Her spouse is a member of the

		organization/applicant.
S16-30	A. Thomas	She expects to be contracted with the organization this year.
S16-63	A. Thomas	She's contracted with the organization.
S16-64	A. Thomas	The applicant is her instructor.
S16-57	A. Thomas	She's working with the artists/applicants.
S16-32	A. Thomas	She works with the artists/applicants.
S16-05	A. Thomas	She's affiliated with the organization.

Each Board member excused themselves from the meeting room during the review discussion of these grant applications. S. Clevely assumed the Chair during M. Scott's absence from the meeting room.

S. Natolochny advised that one (1) application, from Heritage Wilmot, was submitted after the deadline and that staff have followed up with the contact person.

Closed Session

Moved by K. Redman

Seconded by J. Wichers

That a closed meeting of the Region of Waterloo Arts Fund be held on Thursday, April 7, 2016 at approximately 2:24 p.m. in Room 218, for the purpose of considering the following subject matters:

- a) personal matters about identifiable individuals related to current applications
- b) personal matters about identifiable individuals related to project Final Reports

Carried

The meeting recessed at 4:04 p.m. and reconvened at 4:09 p.m.

Motion to Reconvene Into Open Session

Moved by A. Thomas

Seconded by J. Wichers

That the Region of Waterloo Arts Fund reconvene into Open Session at 6:11 p.m.

Carried

Moved by K. Redman

Seconded by S. Clevely

That the following Spring 2016, Stage 1 applications proceed to Stage 2 review:

ID#	First	Last	Organization	Amount Requested
S16-57	Pam	Patel	The Multicultural Theatre Space (MT Space)	\$4,000
S16-12	Dwight	Storring		\$10,000
S16-40	Nelson	Dunk	Archer Avenue	\$7,500
S16-41	Duncan	Finnigan		\$10,000
S16-43	Jennifer	Lloyd		\$7,000
S16-59	Erica	Robinson		\$15,000
S16-67	Katie Jane	Parkes		\$5,000
S16-10	Eric	Van Giessen	Pomegranate Mural Collective	\$5,000
S16-23	Carl	Hiebert	Sentient Community	\$12,000
S16-53	Amanda	Rhodenizer		\$3,000
S16-55	Eric	Rumble	Night/Shift Placehacking Festival	\$7,500
S16-64	Julian	van Mossel-Forrester		\$5,500
S16-80	Klaus Gunther	Engel		\$4,750
S16-85	Hannah	Yoon		\$2,500
S16-01	April	Bulmer		\$2,000
S16-42	Jane	Orend		\$1,200
S16-06	Steve	Hagedorn	Windjammers	\$11,000
S16-39	Amanda	Kind		\$2,500
S16-49	Giselle	Sanderson		\$6,000
S16-84	Elsa	Jayne		\$4,000
S16-09	Bill	Roberts	Cambridge Symphony Orchestra	\$8,000
S16-17	Magdalena	Tomsinska		\$1,250
S16-20	Mary Margaret	Smith	Menno Singers	\$15,000
S16-25	Earl	McCluskie	Chestnut Hall Camerata & Grand Philharmonic Choir	\$7,000
S16-27	Sam	Varteniuk	J.M. Drama Alumni, o/a The Registry Theatre	\$5,500

S16-32	Nathalie	Bouchard	Association des francophones de Kitchener-Waterloo	\$6,000
S16-33	Owen	Bloomfield	Flow	\$15,000
S16-52	Peter	Hatch		\$8,000
S16-73	Karen	MacLeod		\$7,000
S16-83	Rufus	John	Music is my Weapon	\$7,000
S16-11	Nada	Humsi	Kitchener-Waterloo Arab Canadian Theatre	\$10,000
S16-29	Camilla	Bouchet		\$8,000
S16-60	Sunil Thomas	Kuruvilla		\$7,000
S16-38	Allan K.	Sapp	The Nickel Mines Collective	\$4,000
			Total Requested	\$234,200

Carried

The following applications did not receive Board approval to proceed to the Stage 2 review:

ID#	First	Last	Organization	Amount Requested
S16-04	Tyler	Mitchell-Clarke		\$6,000
S16-08	Brad	Schinkel		\$8,000
S16-14	Adrian	Konstant		\$5,000
S16-21	Aaron Tomlin and	Matthew Ninaber		\$15,000
S16-48	Curtis	Grimba		\$5,500
S16-51	Dennis	Cuomo	Grand River Blues Society	\$8,000
S16-54	Stephen	Svenson	Grey Zone Productions	\$10,000
S16-62	Taylor	Leith	Relic City	\$24,000
S16-65	Jeremy	Singer		\$3,000
S16-66	Chelsie Hunt and	Tyler Plante		\$5,918.90
S16-70	Torin	Langen		\$5,500
S16-72	Vienna	D'Amato Hall		\$3,000
S16-76	Michael	Heitmann		\$9,690
S16-78	Michael Julian	Masurkevitch		\$7,500
S16-81	Bonita	Wagler		\$1,782
S16-86	James Anthony	Usas		\$10,000
S16-02	Debora	Ritchie	Trinity Village (Lutheran Homes Kitchener)	\$5,000

			Waterloo)	
S16-15	Jackie	Partridge		\$3,500
S16-16	Judy	Major-Girardin		\$3,000
S16-22	Cassandra	Ferguson	Cambridge Sculpture Garden	\$5,000
S16-30	Isabel	Cisterna	Neruda Arts	\$9,000
S16-63	Nicole	Neufeld	Kitchener- Waterloo Art Gallery	\$1,756
S16-68	Nadine	Badran	Canadian Clay & Glass Gallery	\$5,000
S16-69	Ellie	Anglin		\$3,000
S16-28	Vanessa	Ricci-Thode		\$1,000
S16-35	Jocelyn Anna	Lernout		\$6,400
S16-45	Seth	Ratzlaff		\$2,000
S16-26	Colin	Briscoe	Amberwood	\$12,000
S16-34	Oleksandr	Chorny	Life In Vacuum	\$5,000
S16-46	Sarah	Brush		\$6,850
S16-47	William	Muir		\$9,000
S16-75	Jake	Marken		\$1,500
S16-87	Conrad	Galecki	Spring in December	\$5,000
S16-03	Peter	Black	Preston Scout House Band Inc.	\$2,500
S16-13	Autumn	Fernandes		\$16,000
S16-18	Brian	Price	Cambridge International Street Art Festival	\$15,000
S16-31	Stephanie	Orlando	Vera Causa Opera	\$1,500
S16-37	Darryl	Nunn	Riverside Print Group	\$5,000
S16-44	Terre	Chartrand	Pins and Needles Fabric Company	\$15,000
S16-50	Debra	Lacoste	Kitchener- Waterloo Chamber Orchestra	\$12,100
S16-61	Heather	Melo	Rock the Mill Committee (City of Cambridge)	\$1,500
S16-71	Montgomery	de Luna	Winchester	\$7,200
S16-77	Sean	Chappell		\$5,000

S16-82	Louis	Allen	Caribbean Canadian Association of Waterloo Region	\$8,500
S16-05	Paddy	Gillard-Bentley	Flush Ink Productions	\$5,000
S16-07	Steven	Karcher	Drayton Entertainment	\$5,000
S16-74	Ciarán	Myers		\$10,000
S16-19	Zach	Fowler	Friendzone Collective	\$9,973
S16-24	Lyubava	Fartushenko		\$4,300
S16-36	Katy	Belshaw		\$5,000
S16-56	Singithi	Kandage	TATBoT	\$3,000
S16-58	Gabrielle	Clermont	ArtsSmarts Waterloo Region	\$3,800
S16-79	Drew	Maddison	Inter Arts Matrix	\$15,000
			Total Requested	\$362,269.90

Other Business

a) Final Reports Review Update

M. Scott summarized the outcome of the Committee meeting held on March 29, 2016. She stated that of the twelve (12) Final Reports reviewed, only one project, Rufus John (F14-08), has some outstanding issues; resolution is expected in the next couple of weeks.

She added that there are three (3) files which have not submitted a Final Report within the prescribed deadline: Nathan Stretch (F14-35); Julia Narveson (F14-53); and, Brad Levia (F14-54). B. A. Keller has sent emails to each to determine when the Final Reports will be submitted.

b) Arts Fund Display

M. Scott noted that staff put together a display of recent funded projects in the main lobby; the display complemented her annual presentation to Regional Councillors on March 22, 2016.

c) Invitations to Granted Project Events

S. Natolochny provided details of two (2) upcoming events and sought members available to attend on behalf of the Arts Fund. J. Wichers advised that she can attend the event on April 15th for J. Parent. Staff will follow-up with the event organizers.

d) Mail folder

The following items were received for information:
2105164

- Exchange, January 20, 2016, Re: Art That Moves You
- Canadian Clay & Glass Gallery, Re: Tributaries exhibit
- Cambridge Arts Guild, Re: Art Attic Silent Auction and Sale
- Waterloo Region Record, March 19, 2016 Re: Rebooting the regional arts scene
- Waterloo Region Record, April 6, 2016 Re: advertisement for Pocket Rocket production by lost&found theatre

Next Meeting – June 16, 2016 (Review of Spring 2016 Stage 2 Applications)

Adjourn

Moved by K. Redman

Seconded by R. Nixon

That the meeting adjourn at 6:14 p.m.

Carried

Board Chair, M. Scott

Corporate Clerk, S. Natolochny